

## Invoicing

Bravida's invoices are handled electronically.

### Invoice Requirements for Supplier Invoices:

All invoices to Bravida Denmark A/S must include the following information:

- **Reference:** Work order (9 digits)
- **Requester:** Full name of the purchaser and their mobile number or email
- **Delivery address:** Where the goods/service were delivered/performed

In order for us to process and pay invoices, the above information must be included.

### Invoice from Supplier:

Bravida aims to receive only electronic invoices – e-invoices. Please note that a PDF invoice sent by email is *not* considered an e-invoice. However, we are happy to receive a PDF image of the invoice embedded in or attached to an e-invoice.

### Suppliers who do not yet send e-invoices:

If you do not currently have a solution for e-invoicing, Bravida offers a free service that allows you to send up to 100 e-invoices per year free of charge. More information is available here:

[inexchange.com/bravida-danmark](https://inexchange.com/bravida-danmark)

If you are unable to send your invoices electronically, we can exceptionally accept PDF invoices by email to: **inx9059-001@pdf.scancloud.se**.

This email address must ONLY be used for invoices and credit notes. All other communication should be sent to: **leverandor@bravida.dk**

A PDF must contain only **one invoice** with any attachments. If the attachments are not included in the same PDF file as the invoice, the PDF filename of the attachment must include one of the following words: **seddel**, **spec**, **attach**, or **report**. In the email, the invoice should be attached first, followed by any attachments, in the stated order.

### Bravida Denmark A/S's Electronic Invoicing Addresses:

- **Company registration no. (CVR):** 14769005
- **GLN/EAN:** 5790001272180
- **Peppol ID:** 0088:5790001272180
- **Our VAN provider:** InExchange

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Bravida Denmark A/S typically pays **end of month + 45 days** from the invoice date.

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Kind regards,

Accounts Payable

Email: **leverandor@bravida.dk**